

Safety Meeting Minutes - Aggregates

Meeting Date: Nov 27 2009  
 Location: STONEY TRAIL

Time: 10 AM  
 Chair: TRAVIS COATES

Attended By:

TRAVIS COATES  
 ERIC HOE  
 JARC WOODING  
 KEVIN BLACK  
 WES KAYAN

Absent:

Guests:

Copies To:

Review of Previous Minutes  
 (General Comments)

MEETING TO DISCUSS RESPONSIBILITIES  
 REGARDING TRUCKS LEAVING THE SITE

Agenda - Ensuring Protection of Workers

- |   |   |
|---|---|
| <ul style="list-style-type: none"> <li>- Trends in Safety KPI's</li> <li>- Safety Training &amp; Education</li> <li>- Hazard Identification &amp; Assessment</li> <li>- Health Exposure Identification &amp; Assessment</li> <li>- Accident &amp; Incident Investigation</li> <li>- Safety Action Plans</li> <li>- Safety Alerts</li> </ul> | <ul style="list-style-type: none"> <li>Review accident &amp; incident stats</li> <li>Review completed &amp; required training</li> <li>Discuss inspection reports and corrective actions taken</li> <li>Review of noise, dust, heat and chemical exposures. Discuss implementation of effective controls.</li> <li>review accident / incident reports to share lessons learned and ensure corrective actions are in place.</li> <li>Discuss development and / or implementation of safety goals and objectives</li> <li>Review safety alerts to identify hazards that may be overlooked in your own operation.</li> </ul> |
|---|---|

Agenda Item	Summary	Actions / Decisions	Responsibility / Target Date
	<ul style="list-style-type: none"> <li>• TRUCKERS WORK FOR US. THEY ARE UNDER OUR CONTROL TO A LARGE DEGREE.</li> </ul>		
	<ul style="list-style-type: none"> <li>IF PROBLEMS ARE IDENTIFIED, THERE ARE PROCESSES IN PLACE TO DEAL WITH THEM</li> </ul>		
PIT SAFETY	<ul style="list-style-type: none"> <li>• TRUCKERS OBEYING SPEED LIMITS AND DIRECTION FROM SCALE PEOPLE &amp; LOADERS</li> <li>• TRUCKERS WEARING FULL PPE</li> </ul>		TRUCKERS
	<ul style="list-style-type: none"> <li>• LOADER NEEDS TO LOAD TRUCKS SAFELY                             <ul style="list-style-type: none"> <li>- SEE DRIVERS IN CAB</li> <li>- MATERIAL CENTERED IN BOX SO IT DOESN'T SPILL</li> <li>- NOTIFY DRIVER IF MATERIAL SPILLED ON HITCH</li> </ul> </li> </ul>		LOADER OPS.
	<ul style="list-style-type: none"> <li>• SCALE PERSON                             <ul style="list-style-type: none"> <li>- NO OVERLOADS ALLOWED OFF SITE</li> <li>- IDENTIFY TO TRUCK DRIVER IF ANY DEFICIENCIES NOTED</li> </ul> </li> </ul>		SCALE PERSON
	<ul style="list-style-type: none"> <li>- TRUCKS                             <ul style="list-style-type: none"> <li>- TARP LOADS</li> <li>- NO DEBRIS THAT WILL TRACK OUT TO ROADS</li> </ul> </li> </ul>		TRUCKERS